



## Minutes

<b>MEETING TYPE</b>	Kentucky Board of Emergency Medical Services - Data Collection Committee		
<b>DATE</b>	November 15, 2023	<b>TIME</b>	1:30 PM EST
<b>LOCATION</b>	Hybrid; Zoom or in person	<b>ROOM</b>	Zoom/Room 547CE

Members					Others Present	
P	Marty Barnett	P	Garland Gilliam-Vice Chair	P	Tim Webster	
P	Trish Cooper		Mike Rogers-Chair			
P	Brandi Gibson	P	Doug Thoroughman			7 Total 4=Quorum
#	Item	Discussion/Issue			Action/Responsible Party	
1	Call to Order	Officially call committee meeting to order			Meeting called to order by Vice Chair Gilliam at 1330 EST	
2	Roll Call	Check roll and ensure quorum			Quorum established with six (6) present with audio and visual capabilities.	
3	Approval of Minutes	Review for approval <ul style="list-style-type: none"><li>July 19<sup>th</sup>, 2023</li><li>September 12<sup>th</sup>, 2023</li></ul>			Motion to approve the July meeting minutes by Tim Webster and seconded by Marty Barnett. Motion carries.  Motion to approve the September meeting minutes by Tim Webster and seconded by Trish Cooper. Motion carries.	
Old Business – Updates						
4	Data Submission Status and Regulation Enforcement	Progress on Implementation <ul style="list-style-type: none"><li>Number of Incidents Reported</li><li>Timeliness of Submissions</li></ul>			Discussion of number of incidents and timeliness. A new report was created for the timeliness to ensure accuracy. Doug has discovered that every time someone reopens the report, it affects the timeliness numbers.	
5	Additional Items for Discussion	<ul style="list-style-type: none"><li>CARES Project</li></ul>			Summary of numbers given and questions answered related to recruitment.	
6	NEMSIS Data	NEMSIS Version 3.5 Timeline <ul style="list-style-type: none"><li>Vote in new timeline</li></ul>			Motion to accept 3.4 data until NEMSIS shuts us off by Doug Thoroughman and seconded by Tim Webster. Motion carries.	
7	Quarterly Data Reports	Data metrics to be included in 1 page report for publication			Tabled	
8	202 KAR 7:540 Data Collection, Management, and Compliance Enforcement	Section 4, 5, and 6			This is still being worked on and will likely be better completed after 3.5 due to changes in timeliness, validity, etc. Tabled until next meeting.	
New Business						
9	Biospatial Discussion				Summary of Biospatial given.	
10	Information/Announcements				Terms per bylaws end every two years instead of one now.	



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11	Next Meeting Dates	January 17 <sup>th</sup> , 2024	
12	Adjournment		Motion to adjourn by Tim Webster and seconded by Trish Cooper. Motion carries. 1426 EST.

