



Minutes			
MEETING TYPE	Kentucky Board of Emergency Medical Services - Board of Directors		
DATE	February 13, 2025	TIME	1:30 PM EST
LOCATION	Hybrid/In-Person	ROOM	Teams / MUB Room 547 CE

Members							
P	John Holder - Chair	P	Harry Clark	P	Brandon Edmiston	P	Ex Officio: Dr. Walt Lubbers
P	Keith Smith - Vice Chair	P	Tim Webster	P	Kevin Cotton	P	Ex Officio: Eddie Slone
P	Ronald Crafton	P	Ben Neal				
P	Donovan Blackburn	P	Chris Lokits				
P	David Webb	P	Tricia Steward				12 Total: 7= Quorum
#	Item	Discussion / Issue			Action / Responsible Party		
1	Call to Order	Officially call meeting to order			Chair Holder called the meeting to order at 1330 EST		
2	New Board Member Oath of Office	Swearing In and Oath of Office			Mr. Cotton took the oath of office and was officially sworn in by Ms. Fields.		
3	Roll Call	Roll call and ensure quorum			Twelve members were present with audio and visual capabilities.		
4	Public Comment	Limited to two minutes per speaker.			Ryan Stall		
5	Approval of Minutes	Review for Approval: <ul style="list-style-type: none"> December 12, 2024 			Motion made by Chris Lokits to approve the minutes as presented and seconded by Tim Webster. Motion passes.		
6	Financial Report	Financial Report Review			Executive Director Slone presented the financial report. Motion made by David Webb to accept the report as presented and seconded by Judge Clark. Motion passes.		
7	Medical Oversight Committee	Update			Chari Holder handed the meeting off to Vice Chair Smith for the remainder of the meeting.		

			<p>Mr. Lokits provided an update on Medical Oversight. No action for the Board at this time.</p> <p>If there are items the Board would like to have Medical Oversight review and address, let Mr. Lokits know.</p>
8	Data Collection Committee	Update	<p>Mr. Taylor provided the Data Committee update.</p> <p>Four new members to data collection committee. Minor changes to data set.</p>
9	Education Committee	Update	<p>Mr. Andrew provided the Education Committee update.</p> <p>Update given and no action for the Board at this time.</p>
10	Emergency Medical Services for Children (EMSC)	Update	<p>Ms. Scaggs provided the update sharing the end of their budget year was approaching for the program.</p> <p>Partial award for next year and waiting on additional information from the federal level.</p>
11	State Medical Advisor Updates	<ol style="list-style-type: none"> 1) The following EMS agencies have requested Medical Director Changes and have been approved by the State Medical Director and the Director of Field Operations as of February 5, 2025: <ul style="list-style-type: none"> • Dr. Franklin Fannin, Baptist Health EMS, #1713 • Dr. John Mayo, Carter County EMS, #1174 • Dr. Taylor Duncan, Gateway Community & Technical College TEI, #281 2) The following EMS agencies have requested protocol revisions and/or adoption of the state protocols and have been preliminarily approved by the State Medical Advisor as of February 5, 2025: <ul style="list-style-type: none"> • AmeriPro EMS of Kentucky, LLC, #1717 	<p>State Medical Advisor – Dr. Lubbers</p> <ol style="list-style-type: none"> 1) Motion: Ratify Medical Director - submissions as approved by the State Medical Advisor. Motion to approve made by Tim Webster and seconded by Dr. Crafton Keith Smith and Ben Neal abstained. Motion passes. 2) Motion: Ratify Medical Protocol submissions as approved by the State Medical Advisor. Motion to approve made by Dr. Crafton and seconded by Chris Lokits. Tim Webster, Keith

		<ul style="list-style-type: none"> • Baptist Health EMS, #1713 • Carter County EMS, #1174 • Cincinnati/Northern KY International Fire Department Ambulance Service, #1482 • Florence Fire and EMS, #1381 • Georgetown-Scott County, EMS #1337 • Ludlow Fire Department Life Squad, #1495 • McCreary County Ambulance Service, #1312 • Piner-Fiskburg Fire Protection District, #1578 <p>3) Medical Director with restricted license.</p>	<p>Smith and Ben Neal abstained. Motion passes.</p> <p>Executive Director Slone</p> <p>3) Medical Director with restricted license. Have one with a restriction on his license. Today he has a restriction and need guidance from the Board on how to proceed.</p> <p>Motion made by Chris Lokits that Dr. Lubbers be the Medical Director immediately said upon per regulation until they submit for a new Medical Director. Seconded by Dr. Crafton. Motion passes.</p> <p>Phone call after the meeting by Eddie Slone.</p>
12	State Protocols	Discussion	<p>Chair Holder - What are the Boards thoughts on the protocol revisions?</p> <p>Dr. Lubbers: Additions and changes including public comment. These are new comments. Changes were posted on January 16, 2025.</p> <p>Formatting is an issue on a 400-page PDF document. Can we get it more professional? Dr. Lubbers does modify it, but it requires re-writing every single protocol. Dr. Crafton believes we need to get Dr. Lubbers help with this. Doug Taylor could review it and see what he could do with it. He suggests a revision date be placed on a footer which should be on each page. If anyone has ideas for specific</p>

			<p>pages, please let Doug know.</p> <p>Executive Director Slone – we as office staff are not prepared to do the work on this pdf/protocol. We can reach out to a print shop/formatting company.</p> <p>We are looking for consistency front to back. Would like to have something aesthetically pleasing.</p> <p>KBEMS should own the master copies.</p> <p>How do we determine the format?</p> <p>Let the print shop determine and then present to the staff or a Board committee member.</p> <p>Could we use a college student/university that wouldn't charge us?</p> <p>Look at potential with college/university (Board staff will review).</p> <p>Executive Director Slone – We will try to have something for Medical Oversight at their next meeting. Maybe three pages for something to review.</p> <p>Dr. Lubbers asked if the protocols could be approved (minus the formatting issues discussed).</p> <p>Protocols remain as is with no motion to approve most current version.</p>
13	Executive Committee	Update	<p>Mr. Smith provided the update.</p> <p>Regular meeting and special called meeting. 545 reviewed and 545 discussed at special called meeting additionally, NTSA evaluation reviewed and how we could implement changes and a priority list for the future to the Board.</p> <p>One item brought forward to the Board: 911 Services Board Letter. KBEMS supports EMD.</p> <p>Motion made by Kevin Cotton to accept letter as written and have Executive Director</p>

			<p>Slone to mail the letter. Seconded by David Webb. Motion passes.</p> <p>545 to come before the full board. Will discuss in a moment.</p>
14	EMS TAC	Update	<p>Mr. Smith provided an update.</p> <p>Two items: Two MCO's reverted back to require EMS services to submit preauthorizing before the claim can be paid. Flagged and MCO's have committed to fixing the issue.</p> <p>All services should check with billing companies to ensure all Medicaid claims over the past several months requiring PCS or pre-authorization haven't had any rejections. If so, have the billing company resubmit.</p> <p>Upcoming legislation discussed.</p> <p>GMR document with reimbursement rates Keith Smith can share that document with Kevin Cotton.</p>
15	Workforce Development	Update	<p>Mr. Ferguson</p> <p>Workgroup met last month as a retreat type meeting.</p> <p>Addressing lack of recruitment and looking at retention.</p> <p>Meeting with KCTCS program directors tomorrow; will share issues and solutions.</p> <p>Next the focus will be a playbook or blueprint and development of leadership.</p> <p>Letter shared to KEMSA and KAPA – recommending not to move anywhere with National Registry and COA right now. Reach out to Mr. Ferguson if you have any comments or thoughts.</p> <p>Liz Harney –Web address: EMSKY.ORG</p> <p>Official Logo is shared. Homepage is complete. Recognized the hard work of the committee.</p> <p>Largest paramedic program in the nation according to COA.</p>

			<p>Executive Director Slone: Thanks to Phillip and Liz for their hard work. Fire Commission – Gary Hall, Marc Rudder and FC were going to do 100 EMT and AEMT – now those classes are filled. So, across the board with those groups you’re looking at approximately 300 enrolled. EMS is increasing across the board, through workforce, Hopkinsville and Fire Commission.</p>
16	202 KAR 7:545	Discussion	<p>Motion to discuss 545 as presented made by Dr. Crafton and seconded by David Webb Discussion now open.</p> <p>Motion made by Ben Neal to striking sub section one definitions and one D page two, line 5/6 and seconded by Judge Clark. Roll Call Vote – Motion Passes.</p>
17	911 Service Board	Support of continuation of EMD training as a mandatory initial requirement for dispatcher academy.	Executive Director Slone - discussed in Executive Committee Update.
18	Evaluations	<ul style="list-style-type: none"> • Executive Director • Medical Director • Attorney Services 	<p>Executive Session to be held regarding HR matters. Motion to move to Executive Session made by Tim Webster and Seconded Dr. Crafton.</p> <p>Adjourned for 10-minute break at 1535 EST.</p> <p>Motion to come out of executive session made by Tim Webster and seconded Dr. Crafton at 1542 EST. Out of Executive Session Motion to continue employment with Executive Director Slone for another year by David Webb and seconded Dr. Crafton. Motion passes.</p>

			<p>Motion we continue current contract for legal services made by Chris Lokits and seconded by Kevin Cotton. Motion passes.</p> <p>Motion to continue with current Medical Advisor made by David Webb and seconded by Dr. Crafton – Motion Passes</p> <p>Motion made by Keith Smith that the Board review the personnel system on how we perform evaluations with HR and State standards going forward (in compliance with statute). Seconded by Kevin Cotton. Motion passes.</p>
19	Legislative Update	Update	<p>Executive Director Slone – we will keep you informed about every Monday and will reach out to you if we need help.</p> <p>HB 406 is our bill and encourage you to reach out to your legislators; will make grants easier and move investigations back to KBEMS.</p> <p>Two funding bills 245 and 152.</p> <p>152 is further ahead but working on it.</p> <p>Getting word out and drawing attention.</p> <p>Board should consider HB322. Been asked maybe next week before Higher Education committee to testify on behalf of the Board which we think it would be good to provide education for line of duty death or total disabilities; small number of people that should be eligible for education for children. Would be good for EMS recruitment and retention. Would like to use the logo and endorsement.</p>

			<p>Motion made by Chris Lokits and seconded by David Webb to support Executive Director's Slone's testimony and use of Board logo for support of HB322. Motion passes.</p> <p>HB 343 – EMS Foundation provides money that comes through insurance premium taxes. We have to get the living wage up for EMT's – this bill would help do that. Education reimbursement that we are eligible for. Will also address the issue of mental health with many of the first responders.</p>
20	Executive Director Updates		<p>Executive Director Slone - Held our own for the year in most areas but our largest growth was in AEMT. Staff in our office are starting to see progress in our office in dealing with the have to's to get through the day. Huge to get 545 done today. RFP for Medical Director in the near future. Legal Counsel we believe expires next year. Chair of committees – are making themselves available and timely with getting information to people in advance of the meetings.</p> <p>There will be more changes coming to 545.</p> <p>Executive Director Slone will reach out to Chair Holder regarding the RFP process that's coming up and see how he'd like to handle. May develop a small workgroup.</p>
21	Information/Announcements	Next meeting date: April 10, 2025	<p>David Webb –services tried the pilot program IRB. Executive Director Slone - IRB suggested they were going to Fastrack it.</p>

			Reached out to see where they were and no decision.
22	Adjournment		Motion made by Kevin Cotton and seconded by Tim Webster to adjourn. Motion passes. Meeting Adjourned at 1635 EST.