



MINUTES			
<b>MEETING TYPE</b>	Kentucky Board of Emergency Medical Services – Workforce Development Workgroup		
<b>DATE</b>	March 27, 2025	<b>TIME</b>	10:30 AM EST
<b>LOCATION</b>	Virtual	<b>ROOM</b>	Teams

Members				Ex Officio		
<b>P</b>	Phillip Ferguson- Chair	<b>P</b>	Kelli Selvage	<b>P</b>	David Webb @11:00AM	<b>Eddie Slone</b>
<b>P</b>	Liz Harney – Vice Chair	<b>P</b>	Dr. Joe Middleton	<b>P</b>	Andrew Kilgore	<b>Wayne Briscoe</b>
<b>P</b>	Scott Helle	<b>P</b>	Jacob Carroll			<b>8 Total 5=Quorum</b>

#	Item	Discussion/Issue	Action/Responsible Party
1	Call to Order	Officially call committee meeting to order	Chair Ferguson called the meeting to order at 10:30 EDT.
2	Roll Call	Roll Call and ensure quorum	Seven people present with audio and visual capabilities. Quorum established. David Webb joined at 11:00AM with everyone in attendance.
3	Approval of Minutes	Review for Approval <ul style="list-style-type: none"> <li>February 20, 2025</li> </ul>	Motion made by Scott Helle to approve the February minutes as presented. Motion seconded by Jacob Carroll. Motion passes.
4	Public Comment		No public comment
5	Work Ready and Pell Grant Funding	Discussion	Deputy Executive Director Briscoe: no updates at this time.
6	Website Update and Marketing Video	Update	Liz Harney - Weekly meetings with the web developer will happen from here on out to keep the development on track.  Wayne Briscoe – Liz, David and Wayne are working with the video production team today and will set vision for what the final product will look like.
7	Civilian to Paramedic	Discussion	Andy Kilgore - Question for the group: Deciding if we move forward with the curriculum, pick a pilot site or how we want to move it to the next steps.  Andy will send the curriculum to Bob Andrew for review.  Dr. Middleton is willing to do the pilot on a small scale.
8	Workforce Strategic Plan	Discussion	Chair Ferguson Look at different avenues. Nurse to Paramedic, Civilian to



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			<p>Paramedic, etc.. simply not being so restricted to the back of an ambulance.</p> <p>Chair Ferguson: Next step is working on a strategic plan to “stop the bleeding” and hopefully that will help some services. We have the website, marketing video, etc... going and now we need to focus on retention. It’s leadership development. How we create opportunities in a step process.</p> <p>Develop leadership and that develops people.</p> <p>Kelli will set up a meeting regarding the TRAINS funding and training through Workforce Solutions at KCTCS.</p>
9	State Fair 2025	Discussion	<p>Jacob Carroll – contacted exhibitor representative. Dates for the state fair are August 14-24. We will look to get those dates staffed. Need pictures of what the booth will look like.</p> <p>Jacob will work with Wayne on a mockup of what our booth looks like.</p> <p>April 11 is the deadline for the application.</p> <p>Jacob will also check on the cost before we make the commitment. Once we get the application completed then we can work on organizing other functions.</p>
10	Hybrid Paramedic Program	Update	<p>Chair Ferguson</p> <p>We’ve only had four individuals drop out at this time. Evaluating students and after the high stakes is over, we will have a better idea of numbers.</p> <p>Clinical onboarding has been the most challenging part of the process.</p> <p>At this point, Chair Ferguson does plan on having another group start in January in some fashion.</p>
11	Information/Announcements	April 24, 2025, at 10:30 AM	<p>Chair Ferguson next meeting date set for April 24, 2025, at 10:30 EDT.</p>
12	Adjournment		<p>Motion to adjourn made by Scott Helle and seconded by Kelli Selvage.</p>