



MINUTES

MEETING TYPE	Kentucky Board of Emergency Medical Services – Data Committee		
DATE	March 11, 2026	TIME	1:30 PM EST
LOCATION	Virtual	ROOM	Via Teams

Members

P	Paul Phillips, Chair	P	Jeff Godby			P	Ex Officio: Doug Taylor
P	Marty Barnett, Vice Chair	P	Kevin Callihan			P	Ex Officio: Eddie Slone
A	Tricia Steward	P	Mike Rogers				
P	Trish Cooper						
							7 Total 4 =quorum

#	Item	Discussion/Issue	Action/Responsible Party
1	Call to Order	Officially call meeting to order	Chair Phillips called the meeting order at 1:31PM.
2	Roll Call	Check roll and ensure quorum	Six members were present with audio and visual capabilities. Quorum established.
3	Approval of Minutes	Review for Approval January 14, 2026	Motion to accept the minutes made by Kevin Callihan and seconded by Marty Barnett. Motion passes. Minutes are approved.
4	Goals & Vision for Data Committee	Discussion	Chair Phillips would like to see the group have one or two achievable goals for the year. Selected Topics: <ul style="list-style-type: none"> Cleaning up 540 Regulation What we need from the vendor.
5	Data Tracking	Discussion	Chair Phillips - Has anyone been able to review the data Doug sent out to the group? Chair Phillips – we will table the validation discussion.

6	Discussion of 540	Discussion	<p>Chair Phillips – Edits to 540. Will send the document out to everyone after the suggested edits.</p> <p>Section 1 – no changes identified.</p> <p>Section 2 – Change KCTCS. Either redefine or create statewide plan for data collection and compliance.</p> <p>Section 3 – no changes identified.</p> <p>Section 4 – First sentence (do we have a defined change process)? Create a defined process for change. Doug will send the revised 540 out to the committee. PART C – is the verbiage there an achievable process?</p> <p>Section 5 – the 120 hours. Revisit the timeframe. Capture original submission time, regardless of edits.</p> <p>Section 6 – Look at validation scores and quality metric.</p> <p>Section 7 – Add in electronic equivalent. Bring in line with section 5.</p> <p>Section 9 – Address updates</p>
7	ESO Follow-Up	Discussion	Chair Phillips – no action items.
8	Information/Announcements		Chair Phillips – None
9	Next Meeting Date	May 13, 2026	Chair Phillips shared the next meeting date – May 13 th at 1:30PM EST.
10	Adjournment		Motion made by Kevin Callihan to adjourn and seconded by Trish Cooper. Meeting adjourned at 2:50PM.