



## Minutes

<b>MEETING TYPE</b>	Kentucky Board of Emergency Medical Services – Education Committee		
<b>DATE</b>	Tuesday, January 6, 2026	<b>TIME</b>	1:30 PM EST
<b>LOCATION</b>	Virtual	<b>ROOM</b>	Microsoft Teams

Members				Ex-Officio Members	
P	Jim Duke, Chair	P	Mo Shalash	P	Blake Davidson
P	Jimmy VanCleve, Vice Chair	P	Ronald Crafton	P	Eddie Slone
P	Scott Suttles	P	Samantha Feldman	P	Bob Andrew
				7 Total 4=Quorum	

#	Item	Discussion/Issue	Action/Responsible Party
1.	Call to order	Officially call meeting to order	Chair Duke called the meeting to order at 1:30PM.
2.	Roll call	Check roll and ensure quorum	Seven members present and with audio and visual capabilities. Quorum established.
3.	Approval of minutes	Review for Approval <ul style="list-style-type: none"> <li>November 18, 2025</li> </ul>	Motion to approve the November minutes made by Jimmy Van Cleve and seconded by Samantha Feldman. Minutes approved.

### Old Business

4.	EMS-TEI State Medical Director Course Development	Workgroup report on progress of EMS-TEI Medical Director Course and request for committee approval as stated and submission to the board for consideration.	Bob Andrew shared the information was presented and discussed with the Board. Bob will reach out to Medical Oversight before the next meeting with Scott Suttles and Dr. Crafton (to see who will attend/represent the Medical Oversight Committee). The goal is to have something scheduled by next month.
5.	202 KAR 7:601 Regulation Revisions	Review and update revision list for 202 KAR 7:601	Chair Duke - this project has been a work in progress.  Bob Andrew will reach out to SFRT and Hopkinsville to get contact info and meetings can begin with reports going to the Education Committee.  Workgroup established: Samantha Feldman, Jimmy VanCleve, Mo Shalash
6.	National Association of State EMS Officials (NASEMSO) EMT – Student Minimum Competency (SMC)	Update on NASEMS Draft EMT SMC Requirements EMS-TEI Preliminary Testing	EMT SMC will be placed on the KBEMS website forms page.

### New Business

6.	Objectives for 2026	Objectives for Calendar Year 2026	Chair Duke – make a list of objectives you would like to see for this year, and we will discuss at the next meeting.
7.	Information/Announcements	Education report	Bob Andrew – update and reminder about TEI Administrators Call and TEI Renewals.
8.	Next meeting date	Tuesday, March 3, 2026	Chair Duke – next meeting March 3, 2026.
9.	Adjournment		Motion to adjourn the meeting made by Scott Suttles. Meeting adjourned at 2:39PM.

**202 KAR 7:020 Section 2. Standing Committees of the Board.** Section 1. Education Committee. (1) The board shall create and recognize a standing committee on EMS Education. (2) The Education Committee shall consist of seven (7) voting member’s representative of EMS Educators in the state of Kentucky. At least one (1) voting member of the Education Committee shall also be a member of the Kentucky Board of Emergency Medical Services. (3) The Education Committee shall schedule on an annual basis at least six (6) regular meetings of the committee. (4) The purpose and charge of the Education Committee shall be to: (a) Assist the board in developing a strategic plan for EMS education in the state of Kentucky; (b) Act as a resource for EMS educators and EMS-TEIs in the Commonwealth; and (c) Assume the lead role in formulating, drafting, and sending to the board for approval and subsequent promulgation of all administrative regulations that set the standards and requirements for EMS education in Kentucky.