



## Minutes

<b>MEETING TYPE</b>	Kentucky Board of Emergency Medical Services – Education Committee		
<b>DATE</b>	Tuesday, March 3, 2026	<b>TIME</b>	1:30 PM EST
<b>LOCATION</b>	Virtual	<b>ROOM</b>	Microsoft Teams

Members				Ex-Officio Members	
P	Jim Duke, Chair	P	Mohammad Shalash	P	Blake Davidson
P	Jimmy VanCleve, Vice Chair	P	Ronald Crafton		Eddie Slone
P	Scott Suttles	P	Samantha Feldman		Bob Andrew
				7 Total 4=Quorum	

#	Item	Discussion/Issue	Action/Responsible Party
1.	Call to order	Officially call meeting to order	Chair Duke called the meeting to order at 1:30PM.
2.	Roll call	Check roll and ensure quorum	Seven members present with audio and visual capabilities. Quorum established.
3.	Approval of minutes	Review for Approval <ul style="list-style-type: none"> <li>• January 6, 2026</li> </ul>	Motion to approve January 6, 2026 minutes as presented made by Jimmy VanCleve and seconded by Samantha Feldman.

### Old Business

4.	EMS-TEI State Medical Director Course Development	Workgroup report on progress of EMS-TEI Medical Director Course.	Bob Andrew expects the roll-out to be ready before the regulation is ready.
5.	202 KAR 7:601 Regulation Revisions	Create workgroup for review and update of 202 KAR 7:601 Regulations	Bob Andrew will send the 601 regulation out to everyone for review. Special called meetings will be established for work on the 601 regulation. Meetings will take place on Fridays. The first meeting will happen before the April 9 <sup>th</sup> Board Meeting. Final draft to be ready for the August or September Board Meeting. Chair Duke will find out more regarding what the Board is wanting to revise.  Deputy Director Briscoe will work on an annotated version to send to the committee.
6.	Large Hybrid Course Review	Workgroup report on large hybrid courses.	Progress report given by Bob Andrew. Next meeting to create objectives and plan for the organization of large hybrid courses is scheduled for Friday, March 20, 2026 at 1:00PM.

New Business			
7.	Objectives for 2026	Objectives for Calendar Year 2026	Chair Duke opened up discussions regarding objectives for 2026. Scott Suttles – instructor validation. Bob Andrew – Could do end of course evaluation but would need to do that as part of the TEI with their educators. Primary objective 2026 - Discussion and action for better quality and oversight of instructors.
8.	Information/Announcements	Education report	Bob Andrew shared a general update.
9.	Next meeting date	Tuesday, May 5, 2026	Next regular meeting is scheduled for May 5, 2026 but there will be meetings in between.
10.	Adjournment		Motion to adjourn made by Jimmy VanCleve and seconded by Scott Suttles.

<p><b>202 KAR 7:020 Section 2. Standing Committees of the Board.</b> Section 1. Education Committee. (1) The board shall create and recognize a standing committee on EMS Education. (2) The Education Committee shall consist of seven (7) voting member’s representative of EMS Educators in the state of Kentucky. At least one (1) voting member of the Education Committee shall also be a member of the Kentucky Board of Emergency Medical Services. (3) The Education Committee shall schedule on an annual basis at least six (6) regular meetings of the committee. (4) The purpose and charge of the Education Committee shall be to: (a) Assist the board in developing a strategic plan for EMS education in the state of Kentucky; (b) Act as a resource for EMS educators and EMS-TEIs in the Commonwealth; and (c) Assume the lead role in formulating, drafting, and sending to the board for approval and subsequent promulgation of all administrative regulations that set the standards and requirements for EMS education in Kentucky.</p>	Page 1 of 1
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