



Minutes			
MEETING TYPE	Kentucky Board of Emergency Medical Services – Workforce Development Workgroup		
DATE	April 23, 2026	TIME	10:30AM EST
LOCATION	Virtual	ROOM	Teams

Members				Ex Officio			
P	Phillip Ferguson- Chair	P	Tyra Frick	P	David Webb	P	Eddie Slone
P	Liz Harney – Vice Chair	A	Dr. Joe Middleton	A	Andrew Kilgore	P	Wayne Briscoe
P	Scott Helle			P	TJ Bothur		7 Total 4=Quorum

#	Item	Discussion/Issue	Action/Responsible Party
1	Call to Order	Officially call committee meeting to order	Chair Ferguson called the meeting to order at 10:30AM.
2	Roll Call	Roll Call and ensure quorum	Six members present with video and audio capabilities. Quorum established. Two members were absent.
3	Approval of Minutes	Review for Approval <ul style="list-style-type: none"> February 19, 2026 	Motion made by Scott Helle and seconded by Liz Harney. Motion passes.
4	Public Comment		Chair Ferguson asked for any public comments. No public comment. Chair Ferguson - Introduction from TJ Bothur as he is new to the committee.
5	Marketing and Outreach	Update	Liz Harney provided an update. Funding worked out now; additional advertising is looking to increase our outreach and numbers. Wayne Briscoe - State Fire School (Lexington) in June if they would you like to consider a spot there. June 11-14 with vendor hall June 12th from 2-6pm. Wayne will send details and information to Liz. Tyra Frick - KCTCS - interested in participating if we do have the booth. Introduction from Tyra Frick as she is new to the committee.
6	Civilian to Paramedic	Update	Andy Kilgore & Dr. Joe Middleton No update

7	2026 Goals and Strategic Plan	Update	Chair Ferguson requested we move to this agenda item to line 9 (combining the two).
8	Workforce Training & Education	Update	<p>Chair Ferguson provided an update.</p> <p>Current Paramedic Program January 2025: Last one we did about 50 were licensed. Another starting in August with 16 agencies across KY participating.</p> <p>231 registrations for the information sessions across KY.</p> <p>Admissions – 63 and still have May, June and July to finish completion for admission.</p> <p>Immersion Program in Glasgow with Dr. Middleton AEMT Program, 4 students, M-F. Course accelerated. Now in week 8. Traditional syllabus is week 15. Cutting their time in half. Students are doing well. It takes 23 weeks to complete the program.</p> <p>Hybrid Class Completed: 92 (a few had to be withdrawn)</p> <p>Complete: 87</p> <p>Tested: 48 passed National Registry</p> <p>15 ready to test and several in capstone.</p>
9	Recruitment & Retention Metrics	Discussion	<p>Chair Ferguson provided an update with data shared.</p> <p>Leadership development and retention focused.</p> <p>One day work session in the Frankfort Office. Bring ideas for implementation and solutions instead of starting from scratch.</p> <p>We will work to get dates together and send them out to the group.</p>
10	Action Items & Next Steps		<p>Chair Ferguson</p> <p>Education Workforce Information</p> <p>Angela Fields will send rough draft of HB484 (Grant Process Review) provided by Wayne Briscoe.</p> <p>Liz Harney provided an update regarding Essential Service</p>
11	Information/Announcements	June 18, 2026 – 10:30AM Eastern Time	Chair Ferguson – reminder next meeting will be June 18 th (in person/Frankfort office) for a workshop session.

12	Adjournment		Motion to adjourn the meeting made by David Webb and seconded by Liz Harney at 11:19AM. Meeting adjourned.
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