



| Minutes             |  |             |                        |
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| <b>MEETING TYPE</b> | Kentucky Board of Emergency Medical Services: Emergency Call |             |                        |
| <b>DATE</b>         | July 21, 2022  | <b>TIME</b> | 2:30 PM (Eastern Time) |
| <b>LOCATION</b>     | In-person or Virtually via Zoom                              | <b>ROOM</b> | Zoom                   |

| Members |                       |   |              |   |  |  |                            |
|---------|-----------------------|---|--------------|---|--|--|----------------------------|
| P       | John Holder           | P   | JoEllen Reed |   | Donovan Blackburn  |  |                            |
| P       | David Webb            |   | Harry Clark  | V | Brandon Edmiston   |  |                            |
| V       | Dr. Ronald Crafton    | V   | Tim Webster  | V | Adam Mathers   |  |                            |
| V       | Gena Cooper           | P   | Ben Neal     |   |  |  |                            |
| P       | Keith Smith           | P   | Chris Lokits |   |  |  | <b>13 Total: 7= Quorum</b> |
| #       | Item                  | Discussion/Issue  |              |   | Action/Responsible Party   |  |                            |
| 1       | Call to Order         | Officially call meeting to order  |              |   | Interim Executive Director, Eddie Slone, called the meeting to order @ 2:30 PM EST.  |  |                            |
| 2       | Oath of Office        | Swear in new members  |              |   | All eleven (11) members present, both in-person and virtually, completed the oath stated by Interim Executive Director, Eddie Slone.   |  |                            |
| 3       | Roll Call             | Roll call and ensure quorum   |              |   | Ms. Robertson performed roll call. Quorum was established with eleven (11) members present in-person and virtually with audio & video capabilities.  |  |                            |
| 4       | Elect Board Officials | Vote on the following positions: <ul style="list-style-type: none"> <li>•Board Chair</li> <li>•Board Vice-Chair</li> </ul>  |              |   | David Webb nominated John Holder as Board Chair, seconded by Ben Neal. Motion Carried. John Holder is now the newly elected KBEMS Board Chair.<br><br>Brandon Edmiston nominated David Webb for Board Vice Chair, seconded by Tim Webster. Motion Carried. David Webb is the newly elected KBEMS Board Vice Chair. |  |                            |
| 5       | Hiring Process        | Hiring Process for the following positions: <ul style="list-style-type: none"> <li>• KBEMS Executive Director</li> <li>• KBEMS Deputy Executive Director</li> </ul> |              |   | Interim Deputy Executive Director, Sam Lowe, is tasked with working in conjunction with the personnel cabinet on distinguishing timelines and other operational procedures in regard to the hiring of a new KBEMS  |  |                            |

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|   |                |                                       | <p>Executive Director and Deputy Executive Director.</p> <p>The Board established a personnel committee that will be charged with reviewing candidates, interviewing, and endorsing candidates for both KBEMS Executive Director and Deputy Executive Director.</p> <p>Personnel Committee Members include Ben Neal, Vice Chair- David Webb, Chris Lokits, Keith Smith, Chair- John Holder. Motion made by JoEllen Reed, seconded by Chris Lokits. Motion Carried.</p> <p>By the next scheduled Board Meeting, to be held on August 11<sup>th</sup>, Interim Deputy Executive Director, Sam Lowe, will have job descriptions and corresponding postings ready for review by the Personnel Committee.</p> |
| 6 | Board Attorney | RFP process for Board Attorney        | <p>KBEMS Legal Counsel, Jeff Walther, suggested that the Board begin the RFP process to hire legal counsel. Mr. Walther made it very clear that his firm, who has been serving KBEMS for the past 4 years will re-apply.</p> <p>Keith Smith made the motion to task Interim Executive Director, Eddie Slone, and Interim Deputy Executive Director, Sam Lowe, with beginning the RFP process with the appropriate state contacts. Seconded by Ben Neal. Motion Carried.</p>  |
| 7 | State Auditor  | Request Assistance from State Auditor | <p>Motion made by Vice-Chair, David Webb, seconded by Dr. Ronald Crafton to request assistance from a State Auditor.</p> <p>Interim Executive Director, Eddie Slone, will have more information for the Board at the</p>   |

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|   |                        |  | next scheduled meeting to be held on August 11 <sup>th</sup> (completing an audit, pricing, etc.).   |
| 8 | Contracts              | Approval and Ratification of Contacts as Necessary   | Motion made by Chris Lokits to give Interim Executive Director, Eddie Slone, the right to enter into an agreement with COT to procure IT under standard terms and conditions, seconded by Adam Mathers. Motion Carried.  |
| 9 | Workgroup / Task Force | Discuss appointment of Bylaw Workgroup or Task Force | <p>KBEMS legal counsel, John Wood, requests that the Board establish a task force to address and update the bylaws.</p> <p>Chair, John Holder, assigned Board members Tim Webster, Adam Mathers, and Keith Smith to the bylaw task force.</p> <p>As required by HB 777, a KBEMS Special Committee must be formed to address:</p> <ul style="list-style-type: none"> <li>• (1) Identify core problems affecting emergency medical services and medical</li> <li>• (2) Review the response times of ambulances and other medical transportation</li> <li>• (3) Identify specific recommendations to improve services to patients in need of 8 physical or behavioral health</li> <li>• (4) Review and recommend changes to current licensing processes to improve existing</li> <li>• (5) Identify core problems affecting the education and training programs for emergency medical services providers including but not limited to emergency medical</li> <li>• (6) Review the existing administrative regulations related to the licensing of ambulances and ambulance providers and data collection</li> </ul> |

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|    |                           |   | <ul style="list-style-type: none"> <li>• (7) Make recommendations to the board for amending, promulgating, or repealing administrative regulations;</li> <li>• (8) Submit findings and recommendations for action by the General Assembly by 19 December 1, 2022, to the General Assembly and the Interim Joint Committee on Health, Welfare, and Family Services</li> </ul> <p>KBEMS Special Committee Board members include Keith Smith, Vice-Chair David Webb, Chris Lokits, Ben Neal, and Chair John Holder.</p> |
| 10 | Information/Announcements | KBEMS Transition to State Government  | Interim Executive Director, Eddie Slone, answered multiple questions from the Board regarding the transition.  |
| 11 | Public Comment            |   | No public comment.   |
| 12 | Adjournment               | <p>Next scheduled meeting</p> <ul style="list-style-type: none"> <li>• August 11, 2022 @ 1:30 PM EST</li> </ul> | Motion made by John Holder to adjourn at 3:47 PM EST, seconded by Ben Neal. Motion Carried.  |