



Minutes

MEETING TYPE	Kentucky Board of Emergency Medical Services: Special Call		
DATE	September 23, 2022	TIME	10:30 AM (Eastern Time)
LOCATION	In-person-Central Bank Center	ROOM	KAPA Conference Room Hall 1-2

Members							
P	John Holder-Chair	P	JoEllen Reed		Donovan Blackburn		
P	David Webb-Vice Chair	P	Harry Clark		Brandon Edmiston		
P	Ronald Crafton	P	Tim Webster	P	Adam Mather		
P	Gena Cooper	P	Ben Neal				
P	Keith Smith	P	Chris Lokits				13 Total: 7= Quorum
#	Item	Discussion/Issue	Action/Responsible Party				
1	Call to Order	Officially call meeting to order	Meeting called to order by Board Chair John Holder at 10:30AM EST.				
2	Roll Call	Roll call and ensure quorum	Ms. Younger performed roll call. Quorum was established with eleven (11) members present in-person.				
3	Officer Elections	Chair and Vice Chair	<p>Nominations for Chair and Vice Chair were taken.</p> <p>Motion for John Holder as Chair made by David Webb and seconded by Harry Clark. Motion carries with all in favor.</p> <p>Motion for Ben Neal as Vice Chair by David Webb and seconded by JoEllen Reed. Motion carries with all in favor.</p> <p>John Holder remains Chair and Ben Neal is the new Vice Chair.</p>				
4	Approval of Minutes	Review for Approval: 1) August 11 th , 2022 Emergency Call 2) August 31 st , 2022 Special Call	<p>1) Motion to approve the August 11th, 2022 Meeting Minutes by Tim Webster. Seconded by Ben Neal. Motion carries.</p> <p>2) Motion to approve the August 31st, 2022 Meeting Minutes by JoEllen Reed. Seconded by Chris Lokits. Motion</p>				

			carries.
5	Financial Report	Financial Report Review	KCTCS is keeping a tab of expenditures for us still. When we leave, we will take the remaining total revenues with us. Our timeline to move over will be October 22nd with KCTCS financially but hope to be there sooner. Motion to approve Financial Report by Keith Smith. Seconded by Harry Smith. Motion carries.
6	Medical Oversight Committee	Committee met on September 14 th , 2022. <ul style="list-style-type: none"> • KAPA Letter 	The Board agrees to send the KAPA Letter to the Education Committee for review of programs available for RN to Paramedic programs then to Medical Oversight for review.
7	Data Collection Committee	Committee last met on September 21 st , 2022. Data Committee report.	Several ongoing projects, no action requested.
8	Education Committee	Committee met on September 13 th , 2022. Multiple projects ongoing.	Several ongoing projects, no action requested.

9	Emergency Medical Services for Children (EMSC)	Committee met on August 17 th , 2022. Multiple projects ongoing. <ul style="list-style-type: none"> • Pediatric Award Recognition 	Ms. Scaggs-No action requested. EMSC is working on moving the grant from KCTCS to the State. Some projects have shown progress. We've just approved our 10 th hospital. We're one of 5 states doing an EMS Recognition Program. We started at 8 services and we're up to 31 this year. We would like to recognize these services. <u>5th Consecutive Year</u> <ul style="list-style-type: none"> • Hebron Fire Protection District • Jessamine County EMS • Madison County EMS • Medical Center EMS <u>4th Consecutive Year</u> <ul style="list-style-type: none"> • Fern Creek Fire and EMS
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- Burlington Fire Protection District
- Pikeville Fire Department,
- Georgetown-Scott County EMS
- King's Daughters Medical Transport
- Murray Calloway County EMS
- Oldham County EMS
- Somerset-Pulaski County EMS

3rd Consecutive Year

- AMR Owensboro-Daviess County EMS
- Baptist Health Louisville EMS
- Henry County EMS
- Hopkinsville Fire and EMS
- Louisville Metro EMS
- Mayfield Graves County Ambulance Service
- St. Matthews Fire and Rescue
- Woodford County EMS

2nd Consecutive Year

- Anderson County Emergency Services
- Boyle County EMS
- Carlisle County Ambulance Service
- Lincoln County EMS

1st Year

- Bullitt County EMS
- Estill County EMS
- Independence Fire District
- Lexington Fire Department
- Lyon County EMS
- McLean County EMS
- Pendleton County EMS
- Whitley County EMS

10	State Medical Advisor Updates	<p>1) The following EMS agencies have requested Medical Director Changes and have been approved by the State Medical Director and the Director of Field Operations as of 9/19/2022.</p> <ul style="list-style-type: none"> • Prestonsburg Fire/EMS: • Southside Technical School EMT Program TEI 326: • Walton Fire Protection District: Dr. Brian Miller <p>2) The following EMS agencies have requested protocol revisions and/or adoption of the state protocols and have been preliminarily approved by the State Medical Advisor as of 9/19/2022:</p> <ul style="list-style-type: none"> • Anchorage-Middletown Fire and EMS • Boyle County EMS • Cambellsville-Taylor County EMS • Green County EMS • Independence Fire District • Prestonsburg Fire/EMS • McCreary County EMS • McLean County Ambulance Service • Med-Trans dba HEART • Norton Adult Transport • UC Health Air Care and Mobile Care 	<p>1) Motion to ratify Medical Director submissions as approved by the State Medical Advisor made by Tim Webster. Seconded by Chris Lokits. Motion carries.</p> <p>2) Motion to ratify Medical Protocol submissions as approved by the State Medical Advisor by Harry Clark. Seconded by David Webb. Motion carries.</p>
11	Executive Committee	Committee last met on September 15 th , 2022.	No action requested.
12	Review of Job Descriptions and Postings	<p>Continued discussion regarding the following position descriptions/postings:</p> <ul style="list-style-type: none"> • KBEMS Executive Director • KBEMS Deputy Executive Director 	Both positions were post on September 12 th and will be closed October 12 th . As of this morning, we had 50+ applicants for each job. The Personnel Committee members will need to meet afterwards to start that process. The postings don't have requirements listed due to the State requirements would then delay the job posting for a month or two longer. We chose to leave off education and review that ourselves after closing.
13	KBEMS Logo		Logo 1 is one we have used previously. Logo 2 was a mockup to reflect the change from KCTCS to the Commonwealth of Kentucky.

			Motion to accept logo 2 by Ben Neal and seconded by JoEllen Reed. Ten in favor, one opposed. Motion passes.
14	Bylaw Task Force	<p>Review/Update of the KBEMS Bylaws:</p> <ul style="list-style-type: none"> Task Force Members: Tim Webster, Adam Mathers, & Keith Smith 	Bylaw recommendations were sent out yesterday for review. We hope to discuss them at our next Board Meeting.
15	Special Committee	<p>HB 777 Special Committee must address the following to the General Assembly and the Interim Joint Committee on Health, Welfare, and Family Services by December 19th, 2022.</p> <ul style="list-style-type: none"> (1) Identify core problems affecting emergency medical services and medical (2) Review the response times of ambulances and other medical transportation (3) Identify specific recommendations to improve services to patients in need of 8 physical or behavioral health (4) Review and recommend changes to current licensing processes to improve existing (5) Identify core problems affecting the education and training programs for emergency medical services providers including but not limited to emergency medical (6) Review the existing administrative regulations related to the licensing of ambulances and ambulance providers and data collection (7) Make recommendations to the board for amending, promulgating, or repealing administrative regulations; 	No action requested. We welcome anyone that wants to sit in on the Committee. I want to make sure everyone can see what we're working on. We don't have a date yet. Tentatively, we might be asked to present this information on the 18th.
16	Board of Directors Orientation		We are soon setting a date for Board of Directors Orientation. Please look for that.
17	Fleet Management	Fleet management under state government	We submitted a letter to the Secretary of Finance Cabinet to own our own fleet. If permitted, we'll be allowed to keep and maintain our own fleet, following the state guidelines. We sent the letter and email on the 20th. We still haven't heard anything.

<p>18</p>	<p>Location of KBEMS</p>	<p>Location of KBEMS and logistical needs and expense</p>	<p>Mr. Slone has met and looked at a couple properties at the state. The state requires an order for looking at properties. State owned to state rented to others. Everything so far requirements us to build out and is just an open room. So far, everything we've looked at is in Frankfort. Right now, per square foot, we aren't saving much especially with build out but we're continuing to look. Our landlord is working with us until we figure out what we're doing. We hope to have several recommendations by the next Board meeting.</p>
<p>19</p>	<p>Interim Executive Director Updates</p>	<ul style="list-style-type: none"> • KBEMS Transition to State Government • RFP Process for Board Attorney 	<p>RFP was posted on September 9th and questions were due on the 19th. It'll close on October the 10th. We hope to have the contract finished by the 12th. The Licensing and Certification Specialist position has been submitted and not been approved by the personnel cabinet yet.</p> <p>We're starting to get some things running. The COT side still has some hiccups that hopefully will be resolved soon. The transition was supposed to be complete on September 1st and that didn't happen. We have no choice but to go with the COT so we're on the COT timeline.</p> <p>We met with KCTCS to see if they could still host our website through MOU until we can completely transition. John Holder: We plan to make changes to the website but we can't right now due to renewal process.</p> <p>Mr. Mather: The OIG's office is working on getting the Complaint and Investigation Specialist position posted but again, everything is slower.</p>

20	Information/Announcements	<ul style="list-style-type: none"> • Committee Interest • “Round Table” Meeting 	<p>The Board is working on getting the committees seated. If you’re interested in these committees, please let John Holder know. We’re going to have a committee round table soon and a date to be determined. It’ll essentially be open office hours for anyone to come ask questions or discuss these committees. It’ll be next week sometime.</p>
21	Public Comment		<p>This section will be moved to the beginning of the meeting from here on out.</p> <p>Troy Walker with KAPA: The TAC Committee must have an appointment from the KBEMS and has been enacted due to HB777.</p>
22	Adjournment		<p>Motion to adjourn by David Webb. Seconded by Ronald Crafton. Motion carries. Meeting adjourned at 11:19AM EST.</p>