



Minutes			
MEETING TYPE	Kentucky Board of Emergency Medical Services: Board of Directors		
DATE	December 8th, 2022	TIME	1:30 PM (Eastern Time)
LOCATION	Board Members In-Person preferred; Zoom option available	ROOM	Public Protection Conference Room 239 CW

Members							
P	John Holder-Chair	P	JoEllen Reed	P	Donovan Blackburn		
P	David Webb	P	Harry Clark	P	Brandon Edmiston		
P	Ronald Crafton	P	Tim Webster		Adam Mather		
	Gena Cooper	P	Ben Neal-Vice Chair				
P	Keith Smith	P	Chris Lokits				13 Total: 7= Quorum

#	Item	Discussion/Issue	Action/Responsible Party
1	Call to Order	Officially call meeting to order	Mr. Holder called the meeting to order at 1330 EST.
2	Roll Call	Roll call and ensure quorum	Ms. Younger performed roll call. Quorum was established with eleven (11) members present virtually with audio and visual capabilities
3	Public Comment		David Webb: KAPA has a voter voice to try to secure extra money and it's asking Senators to co-sponsor the bill. Keith Smith: December 19 th is the Medicaid TAC Meeting. The above is potentially one of the topics.
4	Approval of Minutes	Review for Approval: 1) September 23 rd , 2022 Special Call 2) October 28 th , 2022 Special Call	Motion to approve meeting minutes: September 23 rd by Ron Crafton and seconded by Tim Webster. Motion carries. Motion to approve by Chris Lokits and seconded by Keith Smith. Motion carries.
5	Financial Report	Financial Report Review <ul style="list-style-type: none"> NASEMSO Dues 	Mr. Slone: We will probably have one more budget report from KCTCS due to audits. Any money not spent from there will be turned over to the state.

			<p>Motion to approve financial report by Harry Clark and seconded by Ron Crafton. Motion carries.</p> <p>Motion to pay the NASEMSO Dues by Chris Lokits and seconded by David Webb. Motion carries.</p>
6	Provider Certification Cards		<p>Motion to use cards as presented and have endorsements on there. Seconded by Ben Neal. Discussion: no more hard cards, just a pdf that providers can print on their own. Motion carries.</p>
7	Medical Oversight Committee	<p>Committee met on November 9th, 2022. Multiple projects ongoing.</p>	<p>No action taken.</p>
8	Data Collection Committee	<p>Committee last met on November 16th, 2022. Data Committee report.</p>	<p>No action taken.</p>
9	Education Committee	<p>Committee met on November 8th, 2022. Multiple projects ongoing.</p> <ul style="list-style-type: none"> • Provider and Education Regulation Revisions 	<p>Legal found some issues within the revisions and provided appropriate recommendations.</p> <p>Motion to accept the changes recommended by Legal Counsel to 201, 301, 330, 401, and 601, leaving in revisions regarding contiguous state reciprocity, with the change of the implementation of the portfolio process and adding that to the Task Force's list of statutory changes by Chris Lokits and seconded by Ben Neal. Motion carries.</p>
10	Emergency Medical Services for Children (EMSC)	<p>Committee met on October 18th, 2022. Multiple projects ongoing.</p>	<p>No action taken.</p>

11	State Medical Advisor Updates	<p>1) The following EMS agencies have requested Medical Director Changes and have been approved by the State Medical Director and the Director of Field Operations as of 12/7/2022:</p> <ul style="list-style-type: none"> • Cumberland Gap #1627: James Adams MD • Morgan County Emergency Ambulance Service #1167: Bruce Kostelink DO • Okolona Fire Protection District #1696: Evan Kuhl MD • Dr. Michael Citek: <ul style="list-style-type: none"> • Somerset-Pulaski TEI 134 • Med Trans of Somerset DBA Somerset Pulaski County Fire/EMS • Somerset Pulaski County EMS <p>2) The following EMS agencies have requested protocol revisions and/or adoption of the state protocols and have been preliminarily approved by the State Medical Advisor as of 12/5/2022:</p> <ul style="list-style-type: none"> • Air Evac • Air Methods • Alpha Event Medicine • Anchorage-Middletown Fire and EMS • Ballard County EMS • Carroll County EMS • Fern Creek Fire and EMS • Garrard County EMS • Jeffersontown Fire and EMS • McCreary County EMS • Pendelton County EMS 	<p>1) Motion to ratify Medical Director submissions as approved by the State Medical Advisor made by Ron Crafton and seconded by Keith Smith. Motion carries.</p> <p>2) Motion to ratify Medical Protocol submissions as approved by the State Medical Advisor made by David Webb and seconded by Brandon Edmiston. Motion carries.</p> <p>Dr. Lubbers: We hope to have a State-wide Protocol update done in January for the next meeting.</p>
12	Executive Committee	<p>Committee last met on November 17th, 2022.</p> <ul style="list-style-type: none"> • Compact Discussion 	<p>Mr. Neal: We created a Financial Workgroup to look over the finances of KBEMS with Interim Executive Director Slone. December 13th will be a special call executive meeting to learn about Compact since it was a recommendation from the Task Force.</p>
13	Bylaw Task Force	<p>Review/Update of the KBEMS Bylaws:</p> <ul style="list-style-type: none"> • Task Force Members: Tim Webster, Adam Mathers, & Keith Smith 	<p>The Task Force has turned over our recommendations to Legal. Legal has taken the comments and incorporated them into the most recent draft along with our own changes. We won't be able to approve it until next meeting and will be the final version if there's no changes.</p>

14	Special Committee	Status Update	
15	Background Check Vendor		The ViewPoint contract has been approved by the State and is awaiting Board approval. There's been no change in CastleBranch's responses. They still have not responded to Bob's inquires. We will still accept CastleBranch's background check for 8 months from now just for overlap and to cover everyone. Motion to move forward with ViewPoint's contract by Ben Neal and seconded by Ron Crafton. Motion carries.
16	202 KAR 7.555 Approval		Motion to approve 202 KAR 7.555 as described by Legal Counsel by Keith Smith and seconded by David Webb. Motion carries.
17	HR Contract Approval		Motion to approve the contract by Harry Clark and seconded by Keith Smith. Discussion: Legal has reviewed the contract. Motion carries
18	Ford Letter		<p>Harry Clark: We're all facing an ambulance shortage. I'd like to draft a letter to the Governor for emergency vehicles to have priority on the assembly line.</p> <p>Motion made for a letter to be drafted by David Webb and seconded by Keith Smith. Motion carries.</p>
19	Executive Session		<p>Motion to go into Executive Session by Chris Lokits and seconded by David Webb. Motion carries.</p> <p>Motion to come out of Executive Session with no action taken by Chris Lokits and seconded by David Webb. Motion carries.</p>
20	Review of Job Descriptions and Postings	<p>Updated discussion regarding the following position descriptions/postings:</p> <ul style="list-style-type: none"> • KBEMS Executive Director • KBEMS Deputy Executive Director 	The Personnel Committee have conducted interviews. The Personnel Committee would like to recommend Eddie Slone as Executive Director. Everyone that met statutory requirements were given interviews. 6 people met requirements and interviewed.

			<p>Motion to have Mr. Slone continue as the Interim Executive Director at the permanent Executive Director pay rate starting at the next pay cycle and then July 1st, he would take over as the permanent Executive Director. Seconded by Keith Smith. Motion carries.</p> <p>No interviews were done on the Deputy Director position. The personnel committee would like to reopen that process for people to reapply now that we have a Director. Motion to reopen the process by Harry Clark and seconded by Ron Crafton. Motion carries.</p> <p>Mr. Slone accepts the position.</p>
21	Interim Executive Director Updates		<p>Interim Executive Director Mr. Slone: Our certs and licensing position will be interviewed next week. We have 3200 of the ~7000 providers that have not renewed. We suspect that some of those numbers are COVID instatements and people retiring. We're at about 60% renewed. We're still finding things on our website that have incorrect logos or dead ends so we're slowly working through those. Our block grants are now on our website and that period is now open. Randall Eimerman has turned in his two-week resignation this week. Our former Marketing Manager Greg Hiles has passed away so please keep his family in your thoughts and prayers.</p> <p>Keith Smith: At what point do we need to hire for your previous position?</p> <p>Mr. Slone: My recommendation for you is to hire a third Field Inspector and the Deputy Director supervise the Field Team for the time being.</p>

			Interim Deputy Director Mr. Lowe: I would like to recognize Bob Andrew for the work that he did in moving our office. He got a phenomenal amount of work done in a very short period of time. We also lost Dwayne Suttles this past weekend so please do the same.
22	Information/Announcements	Next meeting date: February 9 th , 2022	
23	Adjournment		Motion to adjourn by Brandon Edmiston and seconded by David Webb. Motion carries. Meeting adjourned at 1632 EST.