



## Minutes

<b>MEETING TYPE</b>	Kentucky Board of Emergency Medical Services - Data Collection Committee		
<b>DATE</b>	January 18, 2023	<b>TIME</b>	1:30 PM EST
<b>LOCATION</b>	Hybrid; Zoom or in person	<b>ROOM</b>	Zoom/Room 547CE

### Members

<b>P</b>	Marty Barnett	<b>P</b>	Garland Gilliam-Vice Chair	<b>P</b>	Tim Webster	
<b>P</b>	Trish Cooper	<b>P</b>	Mike Rogers-Chair			
<b>P</b>	Brandi Gibson	<b>P</b>	Doug Thoroughman			<b>7 Total</b>

**4=Quorum**

#	Item	Discussion/Issue	Action/Responsible Party
1	Call to Order	Officially call committee meeting to order	Meeting was called to order at 1333 EST.
2	Roll Call	Check roll and ensure quorum	Quorum was established with seven (7) present with audio and visual capabilities.
3	Approval of Minutes	Review for approval <ul style="list-style-type: none"> <li>• November 16, 2022</li> </ul>	Motion to accept the November 16 <sup>th</sup> , 2022 minutes made by Tim Webster and seconded by Brandi Gibson. Motion carries.

### Old Business – Updates

4	Data Submission Status and Regulation Enforcement	Progress on Implementation <ul style="list-style-type: none"> <li>• Number of Incidents Reported</li> <li>• Timeliness of Submissions</li> </ul>	We had 16 services that didn't meeting the 120-hour requirement. There are 8 services that are reporting outside 8 days. We have sent out correspondences to those agencies giving them a heads up.
5	Additional Items for Discussion	<ul style="list-style-type: none"> <li>• CARES Project</li> </ul>	Not much has changed since the last meeting although we've made some progress with some of our pending hospitals. The National Annual Report will be released towards the end of April/beginning of May. We're working on a similar one for the State. Right now, we're working on getting the 2022 data completed for those reports.
6	NEMSIS Data	NEMSIS Version 3.5 Timeline	As of right now, the timeline will stay the same, but we might need to revise it at the next meeting.
7	Quarterly Data Reports	Data metrics to be included in 1 page report for publication	

### New Business

8	202 KAR 7:540 Data Collection, Management, and Compliance Enforcement	Section 4, 5, and 6	<p>Motion by Garland Gilliam to send the recommendation for timeliness submission be enforced July 1, 2022 to the Executive Committee. Seconded by Tim Webster.</p> <p>Discussion: This needs to be expressed explicitly to the directors and they need to understand that there's no wiggle room. Motion carries.</p> <p>For the 90% validity score, we need more education on</p>
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			how to fix that before moving forward.
9	Information/Announcements		
10	Next Meeting Dates	March 15th @1:30 PM EST	
11	Adjournment		Motion to adjourn by Marty Barnett and seconded by Tim Webster. Meeting adjourned at 1409 EST.

