



## Minutes

<b>MEETING TYPE</b>	Kentucky Board of Emergency Medical Services: Board of Directors		
<b>DATE</b>	February 9th, 2023	<b>TIME</b>	1:30 PM (Eastern Time)
<b>LOCATION</b>	Board Members In-Person preferred; Zoom option available	<b>ROOM</b>	COT Conf. Room 547CE

### Members

<b>P</b>	John Holder-Chair	<b>P</b>	JoEllen Reed	<b>P</b>	Donovan Blackburn		
<b>P</b>	David Webb	<b>P</b>	Harry Clark	<b>P</b>	Brandon Edmiston (1337 EST)		
<b>P</b>	Ronald Crafton	<b>P</b>	Tim Webster (1344 EST)	<b>P</b>	Adam Mather		
<b>P</b>	Gena Cooper	<b>P</b>	Ben Neal-Vice Chair				
<b>P</b>	Keith Smith	<b>P</b>	Chris Lokits				<b>13 Total: 7= Quorum</b>

#	Item	Discussion/Issue	Action/Responsible Party
1	Call to Order	Officially call meeting to order	Mr. Chair called the meeting to order at 1330 EST.
2	Roll Call	Roll call and ensure quorum	Quorum was established with eleven (11) members present with audio and visual capabilities. Thirteen (13) was established later in the meeting. Times noted above.
3	Public Comment		
4	Approval of Minutes	Review for Approval: 1) December 8 <sup>th</sup> , 2022	Typo-Volder needs to be changed to voter.  Motion to accept the meeting minutes with the correction of the typo by JoEllen Reed and seconded by Harry Clark. Motion carries.
5	Financial Report	Financial Report Review	This should be the last meeting with a KCTCS Financial Report due to them conducting an audit next month and moving the rest of our funds over to the State.  Motion to accept the Financial Report by Dr. Ron Crafton and seconded by Keith Smith. Motion carries.

6	Medical Oversight Committee	Committee met on January 11 <sup>th</sup> , 2023. Multiple projects ongoing.	No action taken. Several projects ongoing with workgroups to take on some issues that have been brought to them. John Holder-What's the next step for the endorsement certifications? Chris Lokits-We expect some things to come to the Board soon from those.
7	Data Collection Committee	Committee last met on January 18 <sup>th</sup> , 2023. Data Committee report.	No action taken. Multiple projects ongoing. One is a possible emergency amendment to the 202 KAR 7:540.
8	Education Committee	Committee met on January 10 <sup>th</sup> , 2023. Multiple projects ongoing.	Unavailable to give report at this time.
9	Emergency Medical Services for Children (EMSC)	Committee met on December 21 <sup>st</sup> , 2022. Multiple projects ongoing.	Our grant has been finalized. Our next meeting is February 15 <sup>th</sup> at 2 PM EST. Right now, we're in the middle of our survey. We have a 61% participation rate right now. Other ongoing projects at this time.
10	State Medical Advisor Updates	<p>1) The following EMS agencies have requested Medical Director Changes and have been approved by the State Medical Director and the Director of Field Operations as of 2/6/2023:</p> <ul style="list-style-type: none"> <li>• Mayfield-Graves County Ambulance Service (1009) &amp; TEI (040): Dr. Louis Forte</li> <li>• Pikeville Medical Center Transport: Dr. John Fleming</li> <li>• Somerset-Pulaski County Rescue Squad (1311): Dr. Michael Citek</li> <li>• Southgate-Wilder Emergency Medical Service (1539) &amp; TEI (350): Dr. Brian Miller</li> </ul> <p>2) The following EMS agencies have requested protocol revisions and/or adoption of the state protocols and have been preliminarily approved by the State Medical Advisor as of 2/6/2023:</p> <ul style="list-style-type: none"> <li>• Ambulance Inc of Laurel County (1366)</li> <li>• Carter County EMS (1174)</li> <li>• Crescent Springs/Villa Hills Fire and EMS (1434)</li> <li>• Frankfort Fire and EMS (1262)</li> <li>• Hebron Fire Protection District (1476)</li> <li>• Lincoln County EMS (1267)</li> <li>• Mercy Regional EMS (1011)</li> </ul>	<p>1) Motion to ratify Medical Director submissions as approved by the State Medical Advisor by Dr. Ron Crafton and seconded by David Webb. Donovan Blackburn is abstaining from this vote due to his facility being one of those voted on. Motion carries.</p> <p>2) Motion to ratify Medical Protocol submissions as approved by the State Medical Advisor by Harry Clark and seconded by Dr. Ron Crafton. Motion carries.</p> <p>Update on the State Protocol Revision: There's a draft on state protocol revisions from the comment period in January. The comments have all been reviewed but may not make into final revision. They are not ready for today but that is because legislation may change the determination of death protocol in the next month or</p>

			two. Things should be final by April.														
11	Executive Committee	Committee last met on January 19 <sup>th</sup> , 2023.	<p>A question brought to the board for relief on the ALS staffing requirement and we want to consult with legal on if there's a way to provide that for Class I agencies.</p> <ul style="list-style-type: none"> <li>It's in regulation unfortunately. We should continue to investigate options, but they remain in violation. This will go back to Executive to look at the regulation.</li> </ul> <p>A motion was brought to the Board to look into the feasibility of developing a pilot program allowing AEMTs for interfacility transfers only on non-cardiac related patients to collect data by agencies.</p> <ul style="list-style-type: none"> <li>Pilot programs are governed by regulation, the Board doesn't create the program, a service writes an application for the pilot program, medical oversight looks at it and determines the next steps.</li> <li>It's feasible but there's the possibility of needing an IRB approved.</li> </ul>														
12	Bylaw Task Force	<p>Final approval of the KBEMS Bylaws:</p> <ul style="list-style-type: none"> <li>Task Force Members: Tim Webster, Adam Mathers, &amp; Keith Smith</li> </ul>	<p>There have been no changes submitted since the last reading of the bylaws. We can vote on adoption today.</p> <p>Motion by Keith Smith to adopt the cleanly drafted bylaws as our bylaws. Seconded by Ben Neal. Roll call vote is as follows:</p> <table> <tr> <td>John Holder-Yes</td> <td>Tim Webster-Yes</td> </tr> <tr> <td>David Webb-Yes</td> <td>Ben Neal-Yes</td> </tr> <tr> <td>Dr. Ron Crafton-Yes</td> <td>Chris Lokits-Yes</td> </tr> <tr> <td>Dr. Gena Cooper-Yes</td> <td>Donovan Blackburn-Yes</td> </tr> <tr> <td>Keith Smith-Yes</td> <td>Brandon Edmiston-Yes</td> </tr> <tr> <td>JoEllen Reed-Yes</td> <td>Adam Mather-Yes</td> </tr> <tr> <td>Harry Clark-Yes</td> <td></td> </tr> </table> <p>Motion carries.</p>	John Holder-Yes	Tim Webster-Yes	David Webb-Yes	Ben Neal-Yes	Dr. Ron Crafton-Yes	Chris Lokits-Yes	Dr. Gena Cooper-Yes	Donovan Blackburn-Yes	Keith Smith-Yes	Brandon Edmiston-Yes	JoEllen Reed-Yes	Adam Mather-Yes	Harry Clark-Yes	
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13	Special Committee	Status Update	<p>We are continuing to move ambulance licensure out of legislature and into regulation. We are working with legislatures on EMS compact with positive conversations and movement. The license plate bill is being supported by the Governor's Office and a letter was sent requesting support. Rep. Fleming and HB 200 (establishes framework, creates education avenues, encourages public-private partnership, scholarships, increases in Medicaid rates, etc.) As it's written, it looks like a win for EMS. We are working on changing the determine of death statute, classification changes that in turn changes definitions in other places. Reciprocity allowance from any states is proposed. Work is ongoing and we will continue to keep everyone posted.</p> <p>HB 14 language is being corrected from previous discussions.</p>
14-A	Review of Job Descriptions and Postings	Updated discussion regarding the position descriptions/postings	Moved to the bottom of agenda.
15	Interim Executive Director Updates		<p>Grants closed on Jan 31st. We'll start reviewing them soon. If there's any doubt that you won't spend the money, do the G3 as well by May 31st. Staffing is looking better and will be covered in the next agenda item. Monica will be leaving us in a few weeks. She began in Dec. 2016 and we appreciate everything she's done for us throughout and we wish her the best. The transition is about complete. Thank you to all the staff here in handling all these responsibilities on top of the transition and being short. We'll be changing from Castle Branch to Viewpoint for background checks.</p>
16	Information/Announcements	Next meeting date: April 13 <sup>th</sup> , 2023	Keith Smith-The TAC has notified Medicaid that the precertification/preauthorization form for IFT and other medical transports

			<p>has been extremely tedious to complete and virtually impossible for EMS to complete due to information requested related to hospital records. We have asked them to review necessity due to the PCS form already filled out. More information will be brought up in our February meeting having to do with Medicaid refusing to bill under 80426 and 80428 and referring us to bill under another code that technically doesn't exist for EMS billing.</p>
<b>14-B</b>	Review of Job Descriptions and Postings	Updated discussion regarding the position descriptions/postings	<p>Interim Director Slone on Staff positions-we have made an offer on the cert and license position, and we are waiting to hear back from them. Start date would be March 1st. The new Inspector liaison will start on February 16<sup>th</sup>. The KSTARS position will close this weekend. Shortly, we will be posting Monica's position after we figure out how to integrate some roles. We will probably be hiring a temp soon to post payments in the meantime among potentially other jobs. Payments must posted by hand now since leaving KCTCS. I think in the next budget year there might be a push through the public protection cabinet for us to go back to doing accounting.</p> <p>Chair John Holder-the Personnel Committee did meet for the Deputy Director position. At this time, they are not ready to bring any recommendations to the Board. Motion to go into Closed Session for the purpose of having discussions that might lead to the appointment of an individual employee pursuant to KRS 61.810 Subsection 1F by Keith Smith and seconded by David Webb. Motion carries.</p>

			<p>Motion to come out of Closed Session by Ben Neal and seconded by David Webb. Motion carries.</p> <p>No action was taken.</p>
<b>17</b>	Adjournment		<p>Motion to adjourn by Dr. Ron Crafton and seconded by Chris Lokits. Motion carries. Meeting adjourned at 1541 EST.</p>