



KBEMS Pilot Program Background

We are pleased to provide the enclosed application guidance for licensed EMS agencies and Training and Educational Institutions (TEI)s to participate in Kentucky Board of Emergency Medical Services clinical pilot programs. The guidance provides details about the application components that must be submitted in order to be considered for a pilot program.

There is no traditional “application form” to apply, nor is there an application fee. Instead, applications must be in the form of a proposal that contains the required sections summarized below.

The duration of all pilot programs shall not exceed 12 months.

Please feel free to contact the Kentucky Board of EMS office if you have any questions about the KBEMS Pilot program.

An application will be considered complete when it is submitted to the Kentucky Board of Emergency Medical Services and contains the following sections:

- Section 1: Letter of Intent**
- Section 2: Type of Pilot Project**
- Section 3: General Project Description**
- Section 4: Patient Interaction Plan**
- Section 5: Staffing Plan**
- Section 6: Training/Educational Plan**
- Section 7: Medical Direction/ Quality Improvement Plan**
- Section 8: Data Collection/Quantitative Reporting**
- Section 9: Human Subjects Review Board (HSRB)**
- Section 10: Memorandum of Understanding**

An application approved by the Board will be assigned a KBEMS Pilot Program number. The Pilot Program number will be assigned prior to any implementation of a pilot program and should be referenced on any and all Pilot Program correspondence. KBEMS may request additional material in support of an application before it makes a decision to approve or deny a request.

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Kentucky Board of Emergency Medical Services Authority for Clinical Pilot Programs

202 KAR 7:601 is enacted to read:

Section 15. Pilot Programs.

- (1) A licensed EMS provider agency may apply to KBEMS for authorization to perform a pilot program.
- (2) A pilot program shall involve specialized training and education as well as associated procedures not otherwise provided for in 202 KAR Chapter 7.
- (3) A licensed EMS provider agency seeking authorization for a pilot program shall submit a written request to the board.
- (4) An authorized entity approved by the board to conduct a pilot program shall agree in writing:
 - (a) To submit periodic reports related to the progress of the pilot program; and
 - (b) To abide by the board-established requirements for the pilot program.
- (5) An individual otherwise certified or licensed by the board who successfully completes an approved pilot program shall perform the procedures relevant to the training and education received in the pilot program subject to protocols established by the medical director for the pilot program.
- (6) The board may establish pilot program limitations on:
 - (a) The geographic area or service location where the procedure may be performed; and
 - (b) The performance of the procedure subject to a:
 1. Specific and defined event;
 2. Disaster; or
 3. Designated directive.
- (7) The board may authorize the use of physicians or other medical professionals to supervise and monitor the training and education of students involved in a pilot program.
- (8) The board may restrict or limit actions that involve the performance of an invasive procedure or the administration of medication subject to:
 - (a) Required physician or medical director oversight; or
 - (b) The use of protocols that have been submitted to the board for review and approved by the state medical advisor and the board.

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